

Jefferson County Fair Park

November 7, 2013

The Jefferson County Fair Park committee met on Thursday November 7, 2013 at 8:00 a.m. in the Activity Center Conference Room. Present were: (Fair) Ron Buchanan, Blane Poulson, Matt Foelker, Gregory Torres, Paul Babcock, Director David Diestler, Supervisor Roger Kylmanen, Secretary Gail Zastrow, Administrative Assistant Amy Listle, County Board Chairman John Molinaro, and Administrator Ben Wehmeier and Parks Director Joe Nehmer

Let the record show that a quorum is present, meeting duly noted and the door open.

Public Comment & Correspondence: None

Agenda: The agenda is OK as presented

Minutes: A motion was made by Greg Torres to accept the minutes as presented, seconded by Matt Foelker. Motion carried. Paul Babcock abstained from voting, absent from October meeting.

Discussion on Progress of Horse Trail: Joe Nehmer, Augie Teitz, and David Diestler have met several times with Horseback riders, campers and others who have shown interest in creating a horse trail that would connect to the Fair grounds. At this time there is a lack of opportunity for a Horse Trail around the Fair Park however the discussion and idea will stay open.

Discussion and possible action on revised Job Descriptions: The Administrative Secretary is planning to retire in early 2014. Budget planning and timeline for posting the position will be reviewed by the Fair Director and County Administrator and discussed again in a future meeting.

2013 Financials: Reviewed with explanations of status.

Director's Report: Reviewed report

Supervisor's Report: Reviewed report

Fair Office Report: Reviewed report

Next Meeting: The next regularly scheduled meeting will be Thursday December 5th at 8:00 a.m. in the Conference Room of the Activity Center. Agenda Items: Updated Job Descriptions for Administrative Secretary and Administrative Assistant.

Being no further business, Greg Torres made a motion to adjourn the meeting. Matt Foelker seconded. Motion carried. Meeting adjourned at 9:12 a.m.